

Property Account Form (page 1 of 1)

Fax to BookingCenter GDS Support at 1.718.228.5959 or email gdssupport@BookingCenter.com
 Questions? Call 1.707.874.3922 or visit <http://support.BookingCenter.com>

Billing Information

➤ **Property Name** _____ **BookingCenter Site ID** _____

Telephone (non toll-free) _____ Billing Fax _____

Billing Address - Street _____ Billing Email _____

City/Town _____ State _____ Billing Postal _____ Country _____

➤ **Credit Card Info for Simplified Commission Billing (circle one credit card type)**

Visa/MasterCard/American Express/Discover # _____ Name on Card _____

Expiration date _____ CVV (card ID) _____ Signature _____

Commission Plan Information

➤ I have read and agreed to the commission Terms and Conditions at http://www.BookingCenter.com/terms_conditions.html
 Yes No

➤ I understand that all bookings generated over my BookingCenter online booking system will cost me the following commission (prices in USD\$) and I agree to pay on the monthly cycle as agreed to in the Terms and Conditions:

Agent: BC (public websites) \$included fee Agent: GDS * & BookingCenter Network \$8 + 6% post-check out fee
Circle your option

* The GDS systems – Galileo/Apollo, Amadeus, Sabre, WorldSpan - require a one-time \$250 signup fee and an \$18 monthly maintenance fee. A separate commission from a travel agency *may* be billed directly to you as the property manger. This commission is NOT included in any BookingCenter plan and is the sole responsibility of you, as the owner, to pay.

OTA Channels

Expedia, Venere, Travelocity, Hotels.com, Booking.com monthly subscription fee for 'per transaction' \$135/mo or \$6/ea
 or unlimited bookings. * Note, requires contracts and extranet be setup by the Property. (Circle preferred option)

* OTA- rates entered into the BookingCenter system for use in a 'contracted rate' transaction are my responsibility, and I accept responsibility for maintaining rates and availability according to the proper method described in the BookingCenter Reference Manuals. Many 'OTA Rate' contracts are non-refundable transactions between traveler and hotel, I agree that I will not hold BookingCenter liable for incorrect or faulty rates sold nor for availability that may not represent accurate hotel availability.

Payment Agreement

(Please sign and date)

➤ I agree that BookingCenter will issue me an email invoice to the email address listed as my Billing Email by the 5th of each month and I authorize billing all actual commissionable bookings (non-disputed bookings) by the 15th of each month to my credit card on file.

I agree to the Plan above I check as "Yes":

Yes No

Authorized Signature: _____

Printed Name & Date: _____